

ASAIO 56th ANNUAL CONFERENCE
May 27 – 29, 2010 • Baltimore, Maryland

GUIDELINES FOR RAPID FIRE POSTER PREPARATION & PRESENTATION

RAPID FIRE PREPARATION FOR THE GENERAL SESSION

Congratulations! Your Abstract is one of only fifteen that has been selected for presentation in an ASAIO General Session in the new Rapid Fire format. You will be one of five speakers in the Rapid Fire Session to which you have been assigned. Please go to the Speaker Ready Room by 7:30 am to have your Slides put into the main computer. You will have up to five minutes to present up to three slides. There will be no questions to answer during the Rapid Fire presentation. The moderator will direct the audience to address all questions to you at your Poster Board in the Exhibit Hall during the morning and afternoon Refreshment Breaks. There will be a hard stop at five minutes if you have not concluded your presentation. In addition to this Rapid Fire presentation you will be providing a standard Poster Presentation as described below.

POSTER PREPARATION FOR YOUR POSTER BOARD IN THE EXHIBIT HALL

Posters are PowerPoint format presentations of photographs, charts & graphs

Poster boards are 4' high by 8' wide with a mounting surface of 44" x 92"

Poster Board Numbers will be in upper right corner to match the final Program.

Place presentation title & authors at the top of the poster.

Include a short introduction and summary of conclusions .

Illustrations must be easily read from a distance of up to two meters.

Keep the text and figure legends short, but do include them.

All poster lettering must be heavily drawn and at least one centimeter high.

You may post a copy of your abstract prepared with a large font.

Roll poster materials into a mailing tube for ease in transporting.

Bring push pins to mount your presentation.

Do not adhere your illustrations to foam board, as it is too thick to mount.

POSTER PRESENTATION

Mount your materials at 7:30 a.m. on the day of your presentation.

The primary author should be present at the poster ten minutes prior to the start of the morning and afternoon Refreshment Breaks on Thursday & Friday in the Exhibit Hall to answer questions. There will also be a morning Refreshment Break on Saturday.

Remove your materials at the end of the day by 5:00 pm. ASAIO is not responsible for your poster materials.

Any poster not removed by the author will be discarded.

Question? Email ASAIO at info@asaio.com