

# ASAIO 56<sup>th</sup> ANNUAL CONFERENCE

May 27 – 29, 2010 • Baltimore, Maryland

## GUIDELINES FOR POSTER PREPARATION & PRESENTATION

### POSTER PREPARATION

Posters are PowerPoint format presentations of photographs, charts & graphs

No audio-visual equipment may be used.

Poster boards are 4' high by 8' wide with a mounting surface of 44" x 92"

Poster Board Numbers will be in upper right corner to match the final Program.

Place presentation title & authors at the top of the poster.

Include a short introduction and summary of conclusions .

Illustrations must be easily read from a distance of up to two meters.

Keep the text and figure legends short, but do include them.

All poster lettering must be heavily drawn and at least one centimeter high.

You may post a copy of your abstract prepared with a large font.

Roll poster materials into a mailing tube for ease in transporting.

Bring push pins to mount your presentation.

Do not adhere your illustrations to foam board, as it is too thick to mount.

### POSTER PRESENTATION

Mount your materials at 7:30 a.m. on the day of your presentation.

The primary author should be present at the poster ten minutes prior to the start of the morning and afternoon Refreshment Breaks on Thursday & Friday in the Exhibit Hall to answer questions. There will also be a morning Refreshment Break on Saturday.

Remove your materials at the end of the day by 5:00 pm.

ASAIO is not responsible for your poster materials.

Any poster not removed by the author will be discarded.

Question? Email ASAIO at [info@asaio.com](mailto:info@asaio.com)